

# York University

## Faculty of Education

### Consecutive Education

#### **Applications are due December 17, 2013 (December 2, 2013 deadline extended)**

The deadline includes submission of the online TEAS application through the Ontario Universities Application Centre, official transcripts, course descriptions for courses that do not have clear indication of the teaching subject equivalencies, and test results for oral and written English proficiency (if applicable).

**January 17, 2014 (December 16, 2013 deadline extended)** deadline includes the Faculty of Education online supplementary application (which includes the Experience Summary and Profile, Personal Statement) and two references.

#### **GENERAL INFORMATION**

If you have already completed an undergraduate degree, you may qualify to study in the full-time or part-time consecutive program. Graduates earn a Bachelor of Education degree and are recommended to the Ontario College of Teachers for an Ontario Certificate of Registration.

If you have not completed an undergraduate degree and are at the start or midway through your university studies, you may qualify to study in the concurrent program. For more information, <http://edu.yorku.ca/program/bachelor-of-education/concurrent-bed/>

York's Faculty of Education draws on the best in academia and the teaching profession, to provide theoretical and practical programs that are socially relevant. We are committed to finding new ways to address equity, social justice and environmental issues in our programs. As a York student, you will study the social and philosophical foundations of education, professional rights and responsibilities, theories of communication and human development, planning, pedagogy, and curriculum development. York University's Faculty of Education carefully selects host schools that will offer teacher candidates exposure to different teaching settings. For this reason, applicants cannot find their own practicum placements.

Admission to York University's Faculty of Education is a competitive process for very limited spaces. Typically 3,500 applicants compete for approximately 550 spaces in the Consecutive program. Fulfillment of minimum requirements will not guarantee admission. Selection is based on grade point average, related age-specific experience, a personal statement, and two letters of reference. The strength of one applicant's file is relative to the rest of the applicant pool for that given year.

Applicants can apply to either the full-time or the part-time consecutive program (not both). If admitted into the three-year part-time consecutive program, applicants are not permitted to transfer into the one-year full-time consecutive program. They must re-apply for the next admission cycle. Applicants can only select one certification level (Primary/Junior, Junior/Intermediate, or Intermediate/Senior) and changes from one certification level to another will not be accepted after the application deadline.

A non-refundable university supplementary fee must be submitted to the Ontario University Application Centre (OUAC) along with the TEAS application and appropriate OUAC application fee. The OUAC fee, any transcript request fees or other choice fees will not be refunded. When applicants drop a choice, the supplementary fees they paid for that faculty of education will not be refunded, nor can they be applied to another school choice.

It is the applicant's responsibility to ensure that the application, fees and all supporting documentation are received at the correct offices by the published deadlines. Applicants must read all instructions carefully. Failure to comply with the admission requirements and deadlines may result in the cancellation of the application.

If an applicant applied previously to York University (either to the Faculty of Education or to another faculty at York for undergraduate studies), the applicant should indicate this on the OUAC form under "Previous Year Applied" so that it can be determined if a York University student identification number exists in the student information system.

**The Supplemental application will be available online through MyFile, and will not be mailed to applicants. The Supplemental application will be available as of early October and instructions to access this application will be sent by email and hard copy letter.**

Applicants will receive a letter and email in early October with a York student number and instructions on how to access the Supplementary Information Form through [www.yorku.ca/MyFile](http://www.yorku.ca/MyFile). Please do not call the Faculty of Education to request the Supplemental application form. Faxed or electronic submissions will not be accepted under any circumstances. Late and incomplete applications will not be considered. It is the responsibility of the applicant to ensure that the application package is complete by the application deadline date. The Faculty of Education will not accept additional documentation (i.e. course descriptions, English Language Test, transcripts, etc) submitted after the deadline date. Applicants will not be notified if their application is incomplete.

Documentation in support of applications filed in a specific year will not be returned or copied for applicants, nor forwarded to third parties prior to being destroyed after one additional application cycle. York University complies with the *Freedom of Information and Protection of Privacy Act* (FIPPA) which applies to all Ontario universities. Details related to an applicant's transcripts will not be discussed with individuals other than the applicant. Parents, spouses, other family members, and friends cannot discuss admission on behalf of the applicant unless explicit permission is provided in writing. Photo identification for the applicant and the designate person must be provided in person at the Faculty of Education

Personal information submitted by an applicant for admission purposes is collected under the authority of *Freedom of Information and Protection of Privacy Act* and *The York University Act, 1965*. The information will be used to process applications and will form part of the student record at the Faculty of Education. If a student is unsuccessful with his/her application for entry into one of our Education programs, the applicant's record will be kept for one year and can be used in the next admission cycle should the student re-apply. If a student is admitted, registered and enrolled at our Faculty of Education, the admission documents will be kept until one year after completing or leaving the program. Reference letters, interviewer comments, and any information related to the rank order of an applicant, in order to determine interview or admission decisions, are not shared with applicants.

## **HOW TO APPLY**

The OUAC Teacher Education application must be received by the OUAC no later than December 17, 2013 (deadline extended from December 2, 2013)

- **December 17, 2013** deadline includes submission of the online TEAS application through the Ontario Universities Application Centre, official transcripts, course descriptions for courses that do not have clear indication of the teaching subject equivalencies, and test results for oral and written English proficiency (if applicable).
- **January 17, 2014** deadline includes the Faculty of Education online supplemental application (which includes the Experience Summary and Profile, Personal Statement) and two online of references.

Please ensure that any document you submit to the office has your surname, followed by your first name and OUAC Reference number are clearly visible at the top right-hand corner. We ask that you also indicate the page number on each page to ensure we have your complete submission. We will not contact applicants if they are missing any documents.

Applications will not be processed unless receipt of all necessary documents and full payment are received. Cheques, money orders or electronic credit card (MasterCard or Visa) payments must be received by TEAS by the stated deadline date.

Official transcripts for Ontario universities must be ordered by completing the TEAS Transcript Request Form (TRF) and submitting it to the OUAC with the TEAS application by December 17, 2013. All other transcripts ordered directly from postsecondary institutions must arrive at the Faculty of Education's BEd Student Services office by the same date. We require official transcripts sent directly from the home university.

Many Ontario Faculties of Education accept documents and assessments from WES. It may be easier for you to submit one set of documents to WES and have them forward them to your universities of choice (note: it is the applicant's responsibility to check with each university to find out if they accept WES documents). Notarized photocopies of documents in the possession of, or submitted directly by an applicant, will NOT be accepted under any circumstances.

An acceptable level of proficiency in oral and written English is required by the deadline date and must be no more than two years old. You will not be contacted if this information is missing and the file will not be considered. You may contact BEd Student Services at 416-736-5001 if you are uncertain you are eligible for an exemption to the English Language Proficiency Test requirements.

### **FULL-TIME OPTION**

In the full-time program, you will enrol in the BEd degree for an extended academic year (from the last week in August until the end of May). Teacher candidates usually spend two to three days a week in their classes and two days a week at a York-partnered host school for their practicum. There are continuous block placements at several points during the year. During teaching blocks, candidates are required to be at their host school Monday to Friday inclusive. Schedules may vary from site to site. York's Faculty of Education offers its consecutive teacher education programs at various on- and off-campus locations in and around the Greater Toronto Area. Teaching subjects are taught weekly at the Keele Campus for Intermediate/Senior teacher candidates. Not all certification levels are offered at all sites. While some sites offer Primary/Junior, Junior/Intermediate and Intermediate/Senior streams, others offer specializations and a curriculum adjusted to better address the target group of teacher candidates. For more information on the different sites for our consecutive teacher education program, visit <http://edu.yorku.ca/program/bachelor-of-education/full-time-consecutive-bed/> and select **Site Locations**.

**Site Locations:** When students are admitted to the Faculty of Education at York University, they are offered admission to a particular site location and when an applicant accepts the offer of admission, he/she is accepting to study at that specified site location. There is no guarantee that site changes can occur. Although an applicant may request a site change, it will depend on space availability and in many cases a site change is not possible and students are expected to study at their assigned site. All applicants are asked to research the site locations before they apply and to plan ahead how they will commute to all their classes and to their practicum placements.

### **Part Time Consecutive Education**

Applicants to our three-year part-time Consecutive program can choose the Jewish Teacher Education, Indigenous Teacher Education or French Immersion as program options, which include additional coursework in order to focus on specific classroom settings. Applicants to the BEd (French) degree also will be assessed on their French proficiency (written and oral) at the time of their interview. In the part-time program, teacher candidates must be available for daytime courses which can be spread over several weekdays, not including practicum placements which involve one full weekday per week, plus continuous teaching blocks in May. We offer only a few evening classes. This part-time program is not designed for individuals who work full-time and wish to study only on evenings, weekends or online. The BEd (French) classes primarily take place at the Glendon campus with the BEd concurrent students. The Jewish Teacher Education and the Indigenous Teacher Education options are offered at all three certification levels and classes take place at York's Keele campus. An additional application is not necessary for the BEd (French), Jewish Teacher Education, and Indigenous Teacher Education options. Applicants should proceed with the regular TEAS application for York University to Primary/Junior (Y10), Junior/Intermediate (Y20) or Intermediate/Senior (Y30) and applicants should indicate their preference for these specialized program options on York's online supplemental

### **Part Time Consecutive Technological Education**

The Faculty of Education is offering a part time Consecutive BEd option in Technological Education that mirrors the Concurrent BEd program in Technological Education. Applicants to the Consecutive BEd in Technological Education will be certified to teach at the Intermediate/Senior (grades 7 to 12) certification level. To be eligible for the part time Consecutive BEd (Technological Education), applicants must hold an approved degree in a related technology field that aligns with the current Technological Education curriculum from an accredited degree granting institution and must present an overall grade point average of at least a "B" average based on the final two years of full time study in an applied degree program. Applicants must have 2 years of work related experience. Applicants who have a degree that does not align with the Technological Education curriculum can apply to the program if they have 5 years of work related experience in a related technology field. Successful applicants will be selected on the basis of education – related experience, references, university grade point averages, and a personal statement. Applicants should proceed with the regular TEAS application for York University to BEd Technological Education (Y82).

The part time Consecutive BEd (Technological Education) is taught on a part time basis. All courses will be mandatory. Curriculum begins in May 2014 and delivered over the course of three years. For more information visit: <http://edu.yorku.ca/bed/teched.html>

**Note:** The part-time Consecutive Bachelor of Education in Technological Education is pending approval by the Ontario College of Teachers.

### **ACCESS INITIATIVE**

The Faculty of Education Access Initiative is designed to recruit individuals who will make excellent teachers and reflect the diversity of our society. It is this mix of people and perspectives that enriches our programs and creates a community of teachers who excel in professional practice and in other walks of life both in Canada as well as internationally. We do recognize that certain groups in our society are treated inequitably because of individual and systemic barriers related to a number of factors including race, social class, culture, and refugee experience. We also recognize that such biases exist within educational institutions. In keeping with York's commitment to equal access to teacher education, our admissions policies are designed to assess the potential of all candidates, in particular those who have faced systemic barriers in educational settings and in their lives. The Faculty of Education Access Initiative is designed to recruit, admit, and support such individuals. We invite students from the following underrepresented groups to apply through the Access Initiative:

- **Aboriginal** (First Nations, Métis, Inuit, Status, Non-Status, Aboriginal Ancestry)
- **People with Disabilities** (as defined by the Ontario Human Rights Code)
- **Racialized Person** (A racialized group is a group of people who may experience social inequities on the basis of their perceived common racial background, colour and/or ethnicity, faith and who may be subjected to differential treatment in the society and its institutions. Examples may include: people of African descent, people of Asian descent, Latinos)
- **Other Minoritized Person** (Please specify other identity categories that apply to you and have affected your educational experience. For example: people living in poverty; sexual orientation; English Language Learner, refugee or impacted by the refugee experience)

We encourage students who apply through the Access Initiative to also include in your personal statement reference to the individual and/or systemic barriers you have encountered. Explain how your learning through these experiences might be valuable when building relationships and working with diverse groups of students. For more information, email [access@edu.yorku.ca](mailto:access@edu.yorku.ca).

## **PROFICIENCY IN ENGLISH**

York University's Faculty of Education reserves the right to request a language proficiency test result. An English language proficiency test score is required for applicants who do not have English as their first language. The language proficiency test requirement will be waived only for applicants whose mother tongue or first language is English or who have studied full-time for at least two years (or equivalent in part-time studies) at an accredited university where the language of instruction and examination is English and which is located in a country where the first language is officially English. In countries, such as India or Pakistan, where students may study in English at university, English is considered their working language, but not their official

Anguilla	British Virgin Islands	Montserrat	Trinidad and Tobago
Antigua and Barbuda	Canada	Nigeria	Turks and Caicos Islands
Australia	Cayman Islands	New Zealand	United Kingdom
Bahamas	Cameroon	Republic of Ireland	United States
Barbados	Dominica	Saint Kitts-Nevis	Uganda
Belize	Ghana	St. Lucia	US Virgin Islands
Benin	Grenada	St. Vincent	Zambia
Bermuda	Guyana	Seychelles	Zimbabwe
Botswana	Jamaica	Sierra Leone	

language and these applicants are required to submit English language proficiency test results. If you are not from one of the countries above you are required to write an English language proficiency test:

When registering for an approved language test, be sure to register for all required components. Partial results from an approved language test cannot be combined with partial results from another approved language test. The results of an English language proficiency test must be no more than two years old as of December 1. The Faculty of Education accepts the following tests as proof of English language proficiency:

**TOEFL, iBT** – A minimum overall score of 103, with scores of at least 23 in Listening, 24 in Reading, 28 in Writing and 28 in Speaking. Email: [toefl@ets.org](mailto:toefl@ets.org); Telephone: 1-800-468-6335; <http://www.ets.org/toefl>.

**IELTS** – An overall score of at least 7 on the IELTS (academic test only), with scores of at least 6.5 in reading and listening and scores of at least 7 in writing and speaking. Email: [ielts@conestogac.on.ca](mailto:ielts@conestogac.on.ca); <http://www.conestogac.on.ca/ielts>.

**YELT** – A band of 1 is required. Telephone (416) 736-5812;  
<http://futurestudents.yorku.ca/requirements/yelt>

**YUELI** – A score of 6 with Distinction is required. Telephone (416) 736-5353; <http://www.yueli.yorku.ca/>

## **CERTIFICATION LEVELS**

Choose from one of four program options:

### **Primary/Junior: (JK to grade 6)**

#### **OUAC CODE: Y10**

No subject specialization required. Preference will be given if you have completed one full-year (6 credits at York or equivalent) undergraduate course in English, as well as one full-year (6 credits at York or equivalent) undergraduate course in a curriculum subject area (e.g. Science, Fine Arts, History, Geography, Mathematics, Kinesiology).

### **Primary/Junior - P/J ECE: (JK to grade 6)**

#### **OUAC CODE: Y15**

*This is available only to Early Childhood Education graduates.* Applicants must hold both an ECE diploma from a College of Applied Arts and Technology (or an ECE degree) and a completed (or in the process of completing) undergraduate degree. Applicants will be given preference if they have completed one full-year (or equivalent) university undergraduate course in English, as well as one full-year (or equivalent) university undergraduate course in a curriculum subject area (e.g. Science, Fine Arts, History, Geography, Mathematics, Kinesiology). This option is only available for full-time studies.

### **Junior/Intermediate: (4-10)**

#### **OUAC CODE: Y20**

You must have completed four full-year (24 credits at York or equivalent) undergraduate courses in one of the Junior/Intermediate Teaching Subjects (see list on the next page). Preference will be given if you have completed one full-year (6 credits at York or equivalent) in English. Applicants will only be considered for admission if they have successfully completed a minimum of two full-year (12 credits at York or equivalent) undergraduate courses with at least a B average for the selected teaching subject by the December 3 deadline. If you are applying to the Junior/Intermediate (Fine Arts) consecutive program, you must have either a degree in Fine Arts or at least two full-year (12 credits at York or equivalent) undergraduate courses in the chosen teaching subject, as well as five or more years of extensive training and professional experience in the field. The Fine Arts option for Dance, Dramatic Arts, Music and Visual Arts is only offered at Keele campus on a full-time basis.

### **Intermediate/Senior: (7-12)**

#### **OUAC CODE: Y30**

You must have completed or be completing a four-year degree with at least six full-year (36 credits at York or equivalent) undergraduate courses in the first teaching subject and three full-year (18 credits at York or equivalent) undergraduate courses in the second teaching subject. Choose two Intermediate/Senior Teaching Subjects (see list on the next page). Applicants will only be considered for admission if they have successfully completed a minimum of two full-year (12 credits at York or equivalent) undergraduate courses for the first teaching subject and one full-year (6 credits at York or equivalent) undergraduate courses for the second teaching subject with at least a B average by December 3.

## **TEACHING SUBJECTS**

### **Junior/Intermediate**

- Dance
- Dramatic Arts
- English
- French as a Second Language
- Geography
- Health and Physical Education
- History
- Mathematics
- Music – Instrumental
- Science – General
- Visual Arts

### **Intermediate/Senior**

- Business Studies (Accounting; Entrepreneurship; General; or Information & Communication Technology)
- Classical Studies (Greek or Latin)
- Computer Studies
- Dance
- Dramatic Arts
- Economics
- English
- Environmental Science
- Family Studies
- French as a Second Language
- Geography
- Health and Physical Education
- History
- International Languages (German; Italian; or Spanish)
- Law
- Mathematics
- Music – Instrumental
- Native Studies
- Philosophy
- Politics
- Religious Education
- Science (Biology; Chemistry; General; or Physics)
- Social Sciences – General
- Visual Arts

## **APPLICATION REQUIREMENTS**

An approved undergraduate degree with an overall grade point average of at least a B, based on the final two years (60 credits at York or equivalent) of undergraduate studies is required. An acceptable degree program must include at least 15 full-year undergraduate courses beyond secondary school graduation. Grades from diploma programs are not calculated into cumulative averages. Only undergraduate degree coursework completed at an accredited university will be used in the calculation of the academic average. For those applicants who are now completing their final year of an undergraduate degree, assessment of academic qualifications will be calculated based on courses completed as of December 3 and will not be recalculated if final marks are received after that date. Fulfillment of minimum requirements does not guarantee admission. A 14-point scale for GPA calculations is used.



Central to the strength of our program is the quality of those who are admitted. Applicants to the program undergo an intensive screening process which includes academics, experience profiles, two letters of reference, and personal statements.

A+	14	90-100%
A	13	85-89%
A-	12	80-84%
B+	11	77-79%
B	10	73-76%
B-	9	70-72%
C+	8	67-69%
C	7	63-66%
C-	6	60-62%
D+	5	57-59%
D	4	53-56%
D-	3	50-52%

### Instructions for Experience Summary

Applicants will need to complete an online experience summary with the total number of hours of experience in the following categories: Classroom Experience; Volunteer/Community Experience; Work Experience Related to Teaching; Work Experience Unrelated to Teaching. Some experience related to the age group they wish to teach is an asset. It will strengthen an applicant's profile if the age-specific experience is in a classroom setting. Please note only experiences accumulated up to December 21 will be considered. Instructions on how to complete the online component of your application will be sent to you once you apply.

### Instructions for Experience Profile

In this section, you will list the activities you feel are pertinent to your application to the Faculty of Education. Please include start and end dates, number of hours and days per week, locations, contact people, addresses and telephone numbers. As well, for each activity, please describe what you learned from the experience as it relates to teaching and learning. This is restricted to maximum of 2 pages. We would suggest that you type this into a word document prior to starting your online application.

### Examples:

**Education Assistant** from Sept 1997 to March 1998, (30 hrs per week 22 weeks, total 660 hrs)  
 Child Centred Public School, 1 Academic Road, Lessons, ON, Z1Z 1Z1, Mr. Ed Ucate, (123) 456-7890  
 I worked as an Education Assistant in Grades 3-4 classes and helped students with cerebral palsy develop gross and fine motor skills using wooden plinth tables and plastic rings. I also helped supervise children with and without disabilities during lunch.  
 I learned how to work effectively in a multidisciplinary team (teacher, physiotherapist, speech pathologist) to reach specific academic goals as well as therapy objectives. I encouraged children to be as independent as possible when they were eating, putting on their coats, and transferring themselves from the floor to their wheelchairs or walkers. I ensured all the students in the classroom were given choices to promote



self-esteem.

**Camp Counsellor** from June 2000 to August 2000 (15 hours per week for 10 weeks, total 150 hours)

Happy Day Camp, 1 Happy Day Avenue, Campground, ON, A9A 9A9, Mrs. Mary Child, (111) 222-3333

As a camp counsellor for approximately 10-12 children, ages 6 and 7 years old, I provided child care supervision and led in age-appropriate activities.

I learned to motivate groups of children ages 6-7 and maintain a positive group environment. Camp activities were designed to promote the importance of respecting each other and working cooperatively together. Cooperative activities included craft projects, show and tell, painting a wall mural, and preparing for a presentation for the camp end-of-summer celebration. I learned to organize the children in group activities and lead discussions related to cultural diversity.

### **Instructions for Personal Statement**

All applicants to the Faculty of Education are required to submit a personal statement of approximately 500 words as part of the online application. Again, we suggest that you type your personal statement into a word document prior to starting your online application. This will allow you to keep your words under the limit and you will have the opportunity to spell check. Use the following guideline to write your personal statement:

*Tell how your experiences with children and adolescents have shaped your understanding of the teaching and learning process in schools and/or in a community setting. Tell us how your background and educational opportunities have shaped your decision to become a teacher, and the advantages and disadvantages you have experienced*

### **ADMISSION DECISIONS**

The faculties of education in Ontario will send offers of admission to successful applicants no earlier than April 1 (exception will be to the Part Time BEd Technological Education applicants). After this date, offers of admission may be made as positions become available. Admission decisions will not be available on the OUAC website until April 1, 2014. Applicants are required to respond to offers of admission using the OUAC TEAS website. After submitting responses to offers of admission, applicants will be locked out of the application for one business day. Applicants must also accept their offer from York University with a \$300.00 enrolment deposit. Both the acceptance online at OUAC and the \$300.00 enrolment deposit should be submitted by the deadline stated in the offer of admission letter.

Applicants who are offered a conditional offer of admission should meet the conditions of their offer by August 1. Conditions of admission are noted in the applicant's official offer of admission letter.

It is the applicant's responsibility to ensure that the application information submitted is truthful, complete and correct, and that autobiographic and personal submissions are authored solely and entirely by the applicant. If any information is determined to be false or misleading, concealed or withheld, or written by a third party, the application will be invalidated and this could result in its immediate rejection or in the revocation of an offer of admission or registration at the university.

The Faculty of Education does not endorse or support presentations or publications other than their own and what is provided online through the Teacher Education Application Service (TEAS) at the Ontario Universities Application Centre (OUAC). Changes to admission policies can occur from year to year. It is advisable that applicants read the information package related to the upcoming entry point and not refer to admission information from previous years. Admission information for the current year may be subject to change.

Students in our Consecutive Teacher Education program are required to attend Education classes and weekly practice teaching placements during the daytime. Attendance and participation are mandatory. It is essential that other responsibilities do not diminish commitment to the program. Part-time employment is not advisable because of the length and intensity of the program and also due to the heavy practicum component. Additional aspects related to studying at York University will be addressed at these new student advising sessions.

Every admitted consecutive applicant is required to attend a new student advising session. Typically, these sessions are planned for May and early June. During these sessions, further details about the structure of the program, the delivery of courses and enrolment procedures will be discussed. Further information regarding dates, times and locations for these mandatory advising sessions will be made available once acceptances of offers have been received by the response deadline date.

For further information and updates on any of our programs, please visit the York University's Faculty of Education's web site <http://edu.yorku.ca> or contact our offices directly.

**Bachelor of Education —  
Concurrent/Consecutive BEd  
York University**

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